King, Valerie A.

From: King, Valerie A.
Sent: Tuesday, July 24, 2001 11:19 AM
To: Oey, Jan
Subject: Project Review (August)

Jan,
Per our discussion, I attach the tentative agenda for the August project review (Harm Reduction). You are scheduled to present on August 30, but are certainly welcome to participate in both days.

I am also attaching the presentation template that project leaders are being asked to use. It is suggested that project leaders keep the duration of their presentation to 5 minutes, so as to allow 10 minutes for discussion.

If you have questions, please let me know.

Thanks,
Valerie

7-24 DRAFT HR Review Agenda.do...

Project review template 0705.p...

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